



# Brighton & Hove City Council

## **DRAFT COMMITTEE WORK PROGRAMME**

**Edition 10**

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL  
NORTON ROAD  
HOVE  
BN3 3BQ  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

To be Published 6 January 2020

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2020				
<b>POLICY &amp; RESOURCES COMMITTEE - 23 JANUARY 2019 - 4.00PM HOVE TOWN HALL</b>				
80377	<b>Council Tax Base 2020/21</b> <i>All Committee Decisions</i> To agree the tax base for 2020/21  <i>Wards affected: All Wards</i>	23 Jan 2020		Report of: Executive Director for Finance & Resources  Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104
80379	<b>Business Rates Retention Forecast 2020/21</b> <i>All Committee Decisions</i> Agree the business rates income forecast for 2020/21  <i>Wards affected: All Wards</i>	23 Jan 2020		Report of: Executive Director for Finance & Resources  Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80155	<p><b>Life Events Fees and Charges</b>  <i>All Committee Decisions</i>                      Fees and Charges review for Registration Services and Local Land charges</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2020		Report of:  Report Author:
80539	<p><b>Reprocurement of Secondary Records Storage</b>  <i>All Committee Decisions</i>                      There is a need to procure a new contract for storage of the Council's hard copy records.</p> <p><i>Wards affected: All Wards</i></p>	23 Jan 2020		Report of: Executive Director for Finance & Resources   Report Author: Peter Bode Tel: 01273 296634
<p><b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 13 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b></p>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78702	<p><b>Families, Children and Learning Fees and Charges</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Paul Brinkhurst Tel: 01273 293439, Louise Hoten Tel: 01273 293440, Caroline Parker Tel: 01273 293587, Andrea Weller Tel: 01273 293526</p>
78700	<p><b>School Admission Arrangements 2021/22</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
78721	<p><b>Transport for children and young people with SEND</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Andrea Weller Tel: 01273 293526</p>
79097	<p><b>Early Years Strategy</b>  <i>All Committee Decisions</i>                      To agree an updated early years strategy for the city</p> <p><i>Wards affected:</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Vicky Jenkins Tel: 01273 296110</p>
80534	<p><b>Update on Special Educational Needs and Disability Strategy development</b>  <i>All Committee Decisions</i>                      An update on the new 2020-2025 SEND Strategy development</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Carolyn Bristow Tel: 01273 291288</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80550	<p><b>Update on Academisation of Moulsecoomb Primary School</b>  <i>All Committee Decisions</i>                      Update as requested</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>
80553	<p><b>Youth Service Review</b>  <i>All Committee Decisions</i>                      The purpose of this report is to provide information on current youth services and commissioning arrangement, offer options regarding the development of a central Youth Hub in the city and make the committee aware of a significant funding opportunity that may support any agreed plans.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>
80632	<p><b>Youth Wise - Brighton and Hove Decision Makers</b>  <i>All Committee Decisions</i>                      This paper will describe Youth Wise - the Youth Cross Party Group and ask the Committee to agree the terms of reference.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80698	<p><b>Development of ASC services</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Lisa Brown Tel: 01273 293568, Georgina Clarke-Green</p>
<b>AUDIT &amp; STANDARDS COMMITTEE - 14 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
76963	<p><b>Strategic Risk Focus: SR35, SR30, SR36 and SR23</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
79236	<p><b>Valley Gardens Project (Phase 3)</b> <i>All Committee Decisions</i> As requested by the A&amp;S Committee, 23 July 2019</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79780	<p><b>Standards Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Victoria Simpson Tel: 01273 294687</p>
80366	<p><b>Annual Surveillance Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
80501	<p><b>Internal Audit and Counter Fraud Progress Report - Quarter 2 (1 July to 30 September 2019)</b> <i>All Committee Decisions</i></p> <p>Progress report for the second quarter of 2019/20 including a summary of all reports that have been finalised for the year to date.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>

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80624	<p><b>Review of the Code of Conduct for Members</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500, Victoria Simpson Tel: 01273 294687</p>
<b>HOUSING COMMITTEE - 15 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
79817	<p><b>Housing Revenue Account Budget and Capital Investment Programme 2020/21 and Medium Term Financial Strategy</b> <i>All Committee Decisions</i> Annual HRA Budget setting report</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Monica Brooks Tel: 01273 292279</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79734	<p><b>Housing Management Performance Report Quarter 2 2019/20</b>  <i>All Committee Decisions</i>                      The housing management performance report covers Quarter 2 of the financial year 2019/20.   <i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing                       Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>
80430	<p><b>Elwyn Jones Court - Renewable Heating Proposal</b>  <i>All Committee Decisions</i>                      Proposal on upgrade of heating and hot water at Elwyn Jones Court Seniors Scheme to a renewable system   <i>Wards affected: Patcham</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities                       Report Author: Miles Davidson Tel: 01273 293150, Dan Goodchild Tel: 01273 29</p>
80513	<p><b>Programme for the future delivery of responsive repairs and empty property refurbishments, planned maintenance and improvement programmes, and major capital projects to council housing stock</b>  <i>All Committee Decisions</i>   <i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities                       Report Author: David Canham Tel: 01273 293165</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80601	<p><b>Draft Homelessness and Rough Sleeping Strategy</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of:</p> <p>Report Author: Justine Harris Tel: 01273 293772</p>
80629	<p><b>Procurement of council owned short-term temporary accommodation – Gladstone Court, Hartington Road, Brighton</b> <i>All Committee Decisions</i></p> <p>This report presents to Housing Committee an opportunity to acquire Gladstone Court, a block of 38 flats, to be used for emergency and temporary accommodation.</p> <p><i>Wards affected: Hanover &amp; Elm Grove</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>
80792	<p><b>Rent Policy for new council homes</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Craig Garoghan Tel: 01273 291262, Diane Hughes Tel: 01273 293159, Sam Smith Tel: 01273 291383</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80807	<p><b>Update on progress against the Housing Commttee Work Plan</b>  <i>All Committee Decisions</i>                      As agreed at Housing Committee on 18 September 2019, this report sets out information on how officers are progressing on delivery on areas of work set out in the Housing Committee Work Plan 2019-23.</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Martin Reid Tel: 01273 293321</p>
80812	<p><b>Winter Shelter Provision</b>  <i>All Committee Decisions</i>                      Options for Winter Shelter Provision for Rough Sleepers</p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Jenny Knight Tel: 01273 293081</p>
80842	<p><b>Procurement of council owned short-term temporary accommodation – Gladstone Court, Hartington Road, Brighton - Exempt Categories 1 &amp; 2</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	15 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>TOURISM, EQUALITIES, COMMUNITIES &amp; CULTURE COMMITTEE - 16 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
80070	<p><b>Citywide Article 4 Direction - Houses in Multiple Occupation</b>  <i>All Committee Decisions</i>                      This report seeks approval for the confirmation of the citywide Article 4 Direction relating to Houses in Multiple Occupation (HMOs).</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
80237	<p><b>Brighton Centre Catering Concession</b>  <i>All Committee Decisions</i>                      Catering at the Brighton Centre is currently provided by an external Contractor, the contract is due to expire and this paper seeks permission to re-procure this concession contract.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Howard Barden Tel: 01273 292646</p>
80437	<p><b>Community Safety and Crime in Brighton &amp; Hove</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Jo Player Tel: 01273 292488</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80515	<p><b>Adoption of Updated Design Guide for Extensions and Alterations SPD</b>  <i>All Committee Decisions</i></p> <p>The report seeks the adoption of the Updated Design Guide for Extensions and Alterations Supplementary Planning Document (SPD) and sets out the results of consultation undertaken on the draft SPD and changes made in response to comments. Once adopted, the updated SPD will provide guidance to applicants undertaking extension and alteration to their properties and assist in planning decisions.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Sujeet Sharma Tel: 01273 292408</p>
80518	<p><b>Planning Application Validation Review – Community Infrastructure Levy</b>  <i>All Committee Decisions</i></p> <p>In connection with the planned introduction of a Community Infrastructure Levy (CIL) in June 2020, the local validation requirements for planning applications have been reviewed to require a CIL Additional Information Form 1 as part of the validation process from 2nd March 2020 for certain applications.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Paul Vidler Tel: 01273 291292</p>

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80521	<p><b>Provision of Viability Consultancy Advice to the Planning Service</b>  <i>All Committee Decisions</i>                      Review and options appraisal for the provision of specialist viability advice on major planning applications where the applicant is not proposing to provide the required policy level of affordable housing</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett</p>
80058	<p><b>Adoption of Updated Design Guide for Extensions and Alterations SPD</b>  <i>All Committee Decisions</i>                      This report seeks the adoption of Updated Design Guide for Extensions and Alterations Supplementary Planning Document (SPD). It sets out the results of consultation undertaken on the draft SPD and changes made in response to comments. Once adopted, the updated SPD will provide guidance to applicants undertaking extensions and alterations to their properties and assist in planning decisions.</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Sujeet Sharma Tel: 01273 292408</p>
79831	<p><b>Hollingbury Park and Waterhall Golf Courses</b>  <i>All Committee Decisions</i>                      Reporting on the outcome of the marketing of the golf courses</p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of:</p> <p>Report Author:</p>

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80740	<p><b>Hollingbury Park and Waterhall Golf Courses- Exempt Category 3</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Donna Chisholm, Ian Shurrock            Tel: 01273 292084, Kerry Taylor Tel: 01273 292707</p>
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 21 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
80092	<p><b>Parking Permit Review</b>  <i>All Committee Decisions</i>            Progress report on the Parking Permit Review and timetable of delivery.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Jenny Mitchell, Peter Turner            Tel: 01273 295890</p>

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80245	<p><b>Brighton ChaMP (Chalk Management Partnership) for Water 2020 onwards</b>  <i>All Committee Decisions</i></p> <p>This is an update for members on progress with the ChaMP project – a partnership between South Downs National Park Authority, Environment Agency, Brighton &amp; Hove City Council, University of Brighton, and Southern Water and working together Natural England and The Living Coast Biosphere. Focusing on the second phase or ‘ChaMP 2’ which will run from 2020 – 2025. It also provides details of 3 Sustainable Drainage (SuDS) projects being delivered in Brighton &amp; Hove including one in Wild Park and 2 SuDS in schools projects.</p> <p><i>Wards affected: Moulsecoomb &amp; Bevendean; Patcham</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mita Patel Tel: 01273 293332</p>
80270	<p><b>Parking Scheme Update Report</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>

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80157	<p><b>Life Events Bereavement Services fees and charges review</b>  <i>All Committee Decisions</i>                      Annual review of Bereavement Services</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Paul Holloway Tel: 01273 292005</p>
80412	<p><b>Temple Street Petition</b>  <i>All Committee Decisions</i>                      This report will set out the options that are available for Temple Street related to the management of traffic</p> <p><i>Wards affected: Regency</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Andrew Westwood Tel: 01273 292468</p>

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80435	<p><b>Fees and Charges 2020/21</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture, Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer), Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Steven Bedford Tel: 01273 293047, Jessica Laing</p>
80548	<p><b>Public Toilets Cleaning &amp; Maintenance Contract</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851</p>

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80599	<p><b>Valley Gardens 1&amp;2 TRO</b>  <i>All Committee Decisions</i>                      This is a report to present a summary of the TRO consultation results for Valley Gardens Phase 1&amp;2 and to make recommendations based on the results.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Tracy Beverley Tel: 01273 292813</p>
80626	<p><b>Car Free Day 2020</b>  <i>All Committee Decisions</i>                      To consider options for participating in European Mobility Week and Car Free Day in September 2020, including a list of options for road closures and detail of the effects on traffic; a detailed analysis of the costs and budget required for associated road closures; and detail about community events that could be organised within closed roads</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477</p>
80788	<p><b>Transport for The South East - Response to Consultaion on Draft Transport Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mark Prior Tel: 01273 292095</p>

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80799	<p><b>City Environment Modernisation Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851</p>
<b>HEALTH OVERVIEW &amp; SCRUTINY COMMITTEE - 22 JANUARY 2020 - 4PM HOVE TOWN HALL</b>				
80343	<p><b>Older People's Experience of Hospital Discharge: Update on Implementation of the Healthwatch Report Recommendations</b> <i>All Committee Decisions</i></p> <p>update on implementation of the agreed recommendations following the 2018 HW report on discharge of older people from in-patient beds at Royal Sussex County Hospital</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
80368	<p><b>Update on "Let's Get You Home" Report</b> <i>All Committee Decisions</i></p> <p>Update on implementation of the recommendations of the 2018 Healthwatch Brighton &amp; Hove "Let's Get You Home" report on older people's experience of hospital discharge</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2020		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>

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80595	<p><b>Healthwatch Brighton &amp; Hove: Survey on GP Services</b>  <i>All Committee Decisions</i>                      report from Healthwatch BH on local people's experiences of using GP services</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
80580	<p><b>Land Strategy &amp; Capital Receipts</b>  <i>All Committee Decisions</i>                      This report sets out the options for achieving the capital receipts that are critical to enabling the council's Medium Term Financial Strategy, Capital Strategy and Investment programmes that contribute to service delivery and modernisation initiatives</p> <p><i>Wards affected: All Wards</i></p>	22 Jan 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Ben Miles Tel: 01273 290336</p>
<b>HEALTH &amp; WELLBEING BOARD - 28 JANUARY 2020 - 4.00PM HOVE TOWN HALL</b>				
79247	<p><b>Update on Drug Related Deaths</b>  <i>Health &amp; Wellbeing Board</i></p> <p><i>Wards affected: All Wards</i></p>	28 Jan 2020		<p>Report of: Director Public Health</p> <p>Report Author: Alistair Hill Tel: 01273 296560, Liz Tucker Tel: 01273292951</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for February 2019				
<b>POLICY &amp; RESOURCES COMMITTEE (BUDGET - 13 FEBRUARY 2020 - 4PM HOVE TOWN HALL)</b>				
78241	<p><b>Targeted Budget Management (TBM) 2019/20: Month 9</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Feb 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
80617	<p><b>General Fund Revenue Budget, Capital &amp; Treasury Management Strategy 2020/21</b>  <i>All Committee Decisions</i></p> <p>Annual approval of the council's General Fund Revenue Budget, Capital Strategy (including the Capital Investment Programme) and Treasury Management Strategy (including the Annual Investment Framework).</p> <p><i>Wards affected: All Wards</i></p>	13 Feb 2020		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for March 2019				
<b>POLICY &amp; RESOURCES COMMITTEE - 19 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
80828	<p><b>Transport for The South East – Approval of Draft Statutory Order</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mark Prior Tel: 01273 292095</p>
<b>CHILDREN, YOUNG PEOPLE &amp; SKILLS COMMITTEE - 2 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
78704	<p><b>Education Capital Resources and Capital Investment Programme 2020/21</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	2 Mar 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80543	<p><b>Statutory relationships, sex and health education</b>  <i>All Committee Decisions</i>                      This report will outline requirements on schools related to statutory relationships, sex and health education and the support provided by Brighton &amp; Hove's PSHE Service. Councillors will be asked to agree a statement of support for inclusive relationships, sex and health education.</p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Sam Beal Tel: 01273 293533</p>
80556	<p><b>Annual Report on Education Standards in Brighton and Hove</b>  <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i></p>	2 Mar 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>
80558	<p><b>Every Child a Reader</b>  <i>All Committee Decisions</i>                      The development of Every Child A Reader in Brighton and Hove Schools.</p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80240	<p><b>Early Years Foundation Stage Profile - (4 to 5 year olds)</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2020		<p>Report of: Interim Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>
<b>TOURISM, EQUALITIES, COMMUNITIES &amp; CULTURE COMMITTEE- 5 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
80439	<p><b>Regulation of Short Term Holiday Lets</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
80519	<p><b>Review of Planning Service Fees &amp; Charges 2020/21</b> <i>All Committee Decisions</i></p> <p>Review of pre-application and planning performance agreement fees (including any new service charges) levied to applicants.</p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Simon Barrett</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
79873	<p><b>Proposed Submission City Plan Part 2</b>  <i>All Committee Decisions</i>                      This report seeks approval of the publication of the Submission City Plan Part 2 along with its supporting and background documents, for a six week period of public consultation during January and February 2019 prior to submission to the Secretary of State for independent examination.</p> <p><i>Wards affected: All Wards</i></p>	5 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Helen Gregory                      Tel: 01273 292293</p>
<b>AUDIT &amp; STANDARDS COMMITTEE - 10 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
76965	<p><b>Strategic Risk Focus: SR24, SR29, SR15 and SR31</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Mar 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar                      Tel: 01273 291273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>HOUSING COMMITTEE - 11 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
80674	<p><b>Procurement of contract for Housing Lifts Installation, Servicing and Maintenance</b>  <i>All Committee Decisions</i>                      Procurement of contract for Installation, Servicing and Maintenance of lifts at Housing sites</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Miles Davidson Tel: 01273 293150</p>
80692	<p><b>Future Provision of the Welfare Officers</b>  <i>All Committee Decisions</i>                      options paper on the future provision of the welfare officers</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2020		<p>Report of: Interim Executive Director for Housing, Neighbourhoods &amp; Communities</p> <p>Report Author: Jerry Aldous Tel: 01273 296949</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>LICENSING COMMITTEE - 12 MARCH 2020 - 3.00PM HOVE TOWN HALL</b>				
<b>ENVIRONMENT, TRANSPORT &amp; SUSTAINABILITY COMMITTEE - 17 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
77490	<p><b>Parking Scheme Update Report</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	17 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Catherine Dignan Tel: 01273 292235</p>
79535	<p><b>Health &amp; Safety Service Plan 2020-21</b> <i>All Committee Decisions</i></p> <p>The plan is required under the National Local Authority Enforcement Code and outlines planned activities for 20/21</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>
79533	<p><b>Official Feed and Food Controls Service Plan 2020/21</b> <i>All Committee Decisions</i></p> <p>Food enforcement service plan as required by the Food Safety Code of Practice. Details activities over the past five years and plan for 20/21</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020		<p>Report of: Executive Director for Neighbourhoods, Communities &amp; Housing</p> <p>Report Author: Nick Wilmot Tel: 01273 292157</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
80790	<p><b>BTN Bikeshare</b>  <i>All Committee Decisions</i>                      Contract, Sponsorship &amp; Procurement issues for the scheme.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2020		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Matthew Thompson Tel: 01273 293705</p>
<b>HEALTH OVERVIEW &amp; SCRUTINY - 18 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				
80268	<p><b>Healthwatch Brighton &amp; Hove Annual Report 2018-19</b>  <i>All Committee Decisions</i>                      Healthwatch annual report presented for information and to inform work planning</p> <p><i>Wards affected: All Wards</i></p>	18 Mar 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
80328	<p><b>The Sussex Health &amp; Care Plan - local response to the NHS Long Term Plan</b>  <i>All Committee Decisions</i>                      CCG report detailing local planning (i.e. at Sussex and at BH level) in response to the requirements of the NHS Long Term Plan</p> <p><i>Wards affected: All Wards</i></p>	18 Mar 2020		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Giles Rossington Tel: 01273 295514</p>
<b>HEALTH &amp; WELLBEING BOARD - 24 MARCH 2020 - 4.00PM HOVE TOWN HALL</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer